

Father Patrick Mercredi High School Code of Conduct

This code of conduct will help students, parents, and school personnel understand the guidelines for maintaining a safe and orderly learning environment. Father Patrick Mercredi Community High School is a Catholic School and members of its community should visibly demonstrate a commitment to Christian values. By continually working to show care and concern our people will speak to the world as we are called to do, “By our fruits, people will know us.” Each Father Merc student must obey district and school rules

- While on school grounds
- While being transported to or from school
- During school-sponsored events, such as field trips, athletic functions, and similar activities

The administration at Father Mercredi may also discipline students for acts near or related to the school, when a student’s conduct has a detrimental effect on the health, safety or welfare of the student, of other students, of the school or of school personnel. While students may be disciplined for infractions according to the responses outlined in this code of conduct, be aware that there could be additional consequences through the police for acts that violate the law.



I. Student Rights and Responsibilities:

A. Safe, Positive and Respectful Learning Environment:

Student Rights	Student Responsibilities
To attend school in a positive learning environment	To behave in such away that enhances a positive learning environment
To have school employees who are receptive to student needs and concerns	To express needs and concerns in an appropriate manner
To have access to information using a variety of learning styles and technologies	To know their learning style and how they learn best
To have special educational needs met through the creation and use of an IEPT	To use the accommodations/modifications as outlined in their IEPT
To feel safe from violence, intimidation, bullying, harassment, racism and other discrimination in school	To know and follow district and school behavioral expectations and to report unsafe situations to school and or police

B. Curriculum and Achievement:

Student Rights	Student Responsibilities
To receive a course outline and course description at the beginning of each term	To ask for assistance when choosing courses
To receive marking rubrics for all summative assignments	To use marking rubrics when completing all summative assignments
To be given timelines for assignment and project completion	To hand in all assignments according to the timelines set by their teacher
To be given formative assessments to help them prepare for their summative work	To use their formative assessments evaluations to identify strength and weaknesses to support the growth in their summative work
To have assignments/assessments evaluated and returned in a timely manner	When evaluations reveal unsatisfactory work or a lack of understanding, to attend extra help or tutorial Fridays.

C. Attendance:

Student Rights:	Student Responsibilities:
To be informed of school rules about absenteeism and tardiness	To attend classes daily and be on time
To make up class work in a reasonable amount of time after an excused absence/suspension	To request make-up work after an absence/suspension and to complete it in a reasonable amount of time
To appeal a decision about an absence	To explain or document the reason for an absence within a week of the absence by having parents call the office.

Please Note: Extended Family Vacation

It is extremely important to let office administration and all teachers know if you will be gone for longer than 1 day for any personal reasons. During these absences it is the student’s responsibility to consult their teacher’s websites for the work/assignments they are missing. It is not the teacher’s responsibility to provide work for the student ahead of time. Upon return from an extended absence, the student must consult with each teacher to determine a timeline to complete and hand in missed work.

D. Proper Dress:

Student Right:	Student Responsibility:
To express their individuality through the clothing they wear	To dress in a respectful manner that contributes to the health and safety of the individual and does not disrupt the educational activities of the school.
To be given an opportunity to change inappropriate clothing.	To change clothes when asked.

Examples of Inappropriate Dress:

Halter tops, belly shirts, backless shirts, inappropriate slogans, underwear being exposed, short skirts or shorts etc. Clothing must reflect the values and teachings of a Catholic School and District. All students who come to school dressed inappropriately will be given the opportunity to change at school or they may be asked to go home and change

E. Respect for People and Property:

Student Right:	Student Responsibility:
To have privacy of personal possessions unless school personnel have reason to believe a student is in possession of materials prohibited by law or school board policy	To keep materials prohibited by law or school board policy away from school or school activities
To be treated with respect, be in a classroom environment conducive to learning, walk to and from class without hindrance and to be free from any activity which is or has the potential of being disruptive	To treat all members of the community with respect and dignity, recognizing the worth of each person and ensure that their conduct does not violate the rights of others.
To have personal property respected.	To respect others’ personal property

* It is important to note that student lockers are school property and can be subject search by school administration.

F. Safe Transportation:

Student Right:	Student Responsibility:
To be transported to and from school.	To follow rules and regulations as stated by their bus driver/teacher.
To be free from any disruptions, distractions or conduct that may jeopardize their safety and well being.	To conduct themselves, while being transported to and from school in an appropriate manner to ensure the safety and well being of all passengers.

G. Use of Personal Electronic Devices:

Student Right:	Student Responsibility:
To use personal electronic devices to communicate and obtain information	To use personal electronic devices at appropriate times and to follow teacher guidelines for use in the classroom.
To access the internet with their personal electronic device.	To follow district guidelines for appropriate and responsible internet use
To cyber communicate in a way that maintains the dignity and safety of others.	To avoid the use of the internet to cyber stalk, bully, coerce, extort, sext, or threaten members of the student and staff community.

*PEDs are the student's responsibility and will not be replaced by the school if damaged, lost or stolen. The use of the internet or a personal electronic device to convey any communication, image or illustration that causes or contributes to the intimidation, harassment, abuse, or disparagement of students and staff is strictly prohibited. This includes any such communication, image or illustration that is prepared or originates off school grounds and adversely impacts the educational environment at school for students and staff. Any abuse may result in disciplinary action with school administration and or the police.

H. Academic Honesty:

Student Right:	Student Responsibility:
To have their assignments and assessments graded fairly and appropriately	To maintain the highest levels of integrity on all forms of assessment by not copying from any source or student work and presenting it as their own.
To recognize when stress and external pressures are making it difficult to complete their own work.	To speak to the appropriate staff to get needed support, rather than choosing academic dishonesty
To be informed of the consequences for academic dishonesty.	To understand the consequences for cheating on any form of assessment

I. Extra Curricular Activity Involvement:

Students wishing to represent Father Patrick Mercredi High School in any extra curricular activities are expected to demonstrate exemplary attendance and behavior as well as meet expectations in their academic standings. Students who participate in extra curricular are ambassadors of Father Mercredi High School and their behavior must bring honor and dignity to themselves and the school. During out of town trips all luggage will be subject to search and will be stored in the school until departure.

J. Use of Illegal Substances and Weapons Possession:

At no time do students have the right to possess weapons, use tobacco products, possess, be under the influence of, or traffic in alcohol and/or drugs while on school property or on school sponsored events. Any student found in the possession of a weapon, alcohol, or drugs will be automatically suspended for 3-5 days. RCMP may become involved. If a student is trafficking, charges will be laid by the RCMP and a recommendation for the Superintendent to convene a Re-Admission/Expulsion hearing with the Catholic School Board will be made.

II. Student Consequences:

We hold students responsible for their choices, directing them to develop a personal code of conduct and to learn cause and effect. At Father Mercredi, they will experience natural and logical consequences for their actions rather than punishments or rewards. The Fort McMurray Catholic School District Student Discipline and Discipleship document is the guide that is used for all discipline related visits to the office. A range of consequences will be used from an office visit or parent phone call, to a school suspension or expulsion depending upon the seriousness of the situation. Each student and situation is treated in a fair but not always equal manner to other situations.